



# VOLUNTEER OPPORTUNITIES!!



**For Immediate Release – May 24, 2024 – Updated June 20, 2024:** The City of Keizer is soliciting applications for volunteers to be considered to serve on the following committees:

- **Budget Committee** - Responsibilities include assisting the City Council in the examination and analyzing of proposed budgets for the City of Keizer. State statute requires volunteers serving on the Budget Committee to BE KEIZER CITIZEN REGISTERED VOTERS. The Budget Committee meets in May of each year to review the annual budget. (TWO OPEN POSITIONS)  
**Apply online at:** <https://www.keizer.org/volunteer-application>
- **Planning Commission** - The Commission assists the City Council in land use decisions and recommendations regarding Keizer's future growth, development, and beautification. The Commission meets on the second Wednesday of the month at 6:00 p.m. The Planning Commission has guidelines for composition and organization. The guidelines prohibit more than two members to be engaged principally in the buying, selling, or developing of real estate. In addition, Planning Commission members are required to file a statement of economic interest disclosure form with the Oregon Government Ethics Commission. (TWO OPEN POSITIONS)  
**Apply online at:** <https://www.keizer.org/volunteer-application>
- **Public Art Commission** – This Commission reviews, evaluates, selects, maintains, and documents all artwork, public art, and public murals within the city. The Commission may advise the City Council and City Manager on the management, execution, installation, or placement of the artwork, public art and public murals and will recommend guidelines for adoption by the City Council for the selection and placement of the artwork giving preference to Oregon artists. The Commission meets on the third Tuesday of every other month at 6:00 p.m. (ONE OPEN POSITION)  
**Apply online at:** <https://www.keizer.org/volunteer-application>
- **Parks Advisory Board** - This Board reviews and studies issues that involve development and maintenance of city parks and makes recommendations to the Council. The Board meets on the second Tuesday of each month at 6:00 p.m. (ONE OPEN POSITION)  
**Apply online at:** <https://www.keizer.org/volunteer-application>
- **Youth Councilor** – The position of Youth Councilor will be filled by a student selected through an application and selection process overseen by the Volunteer Coordinating Committee. The Youth Councilor position is available to sophomore and junior year students who will serve during their junior or senior year of High School respectively. Students must be between the ages of 15 and 18. The term of office will be from September 1<sup>st</sup> to June 30<sup>th</sup>. **Apply online:** <https://www.keizer.org/YouthCouncilorApplicationForm>

- **Youth Committee Liaisons** – Opportunities are currently available to high school students for service as Youth Committee Liaison on various City committees: Volunteer Coordinating Committee; Budget Committee; Audit Committee; and Personnel Policy Committee. **Apply online:** <https://www.keizer.org/YouthCommitteeLiaison>

Anyone interested in applying for a position can pick up an application at Keizer City Hall at 930 Chemawa Road NE, **apply online at:** <https://www.keizer.org/volunteer-application> or call/email Deputy City Recorder Dawn Wilson at 503-856-3418 / [wilsond@keizer.org](mailto:wilsond@keizer.org). Applications received by **Tuesday, July 23, 2024**, will be interviewed at the **Thursday, August 8, 2024**, Volunteer Coordinating Committee meeting.

*The City of Keizer is An Equal Opportunity Employer Committed to Diversity*  
◆ ***“Pride, Spirit and Volunteerism”*** ◆