



CITY OF KEIZER LAND USE APPLICATION

LAND USE APPLICATION TYPE

- Annexation \$2,157
- Comprehensive Plan Amendment \$3,006
- Conditional use \$856
- Development Standards Alternative \$856
- Floodplain \$488
- Historical Resource \$181
- Master Plan \$3,374
- Master Plan Amendment \$2,531
- Parttion \$1,145
- Property Line Adjustment \$488
- Subdivision/PUD/Manf Home Park \$3,374
- Variance (Minor, Major or Sign) \$856
- Zone Change \$3,006
- Zone Change & Comprehensive Plan Amendment \$4,110
- Other: _____

SUBMITTAL REQUIRMENTS

In addition to this application form, you must submit all required items listed in The Keizer Development Code and at the end of this application. If you are unsure what is required with your application, please contact the Planning Department at (503) 856-3441 or Planning@keizer.org

PROJECT INFORMATION

Project name and address: _____

Brief description of the project – include existing and proposed lots sizes:

APPLICATION INFORMATION

Name (First and Last or LLC)

Mailing address

City State Zip

Phone:

Email:

Applicant's representative

Representative's phone & email

SITE INFORMATION

Location

Tax map number Tax lot number

Site size Current zoning

PROPERTY OWNER INFORMATION

Name (First and Last or LLC)

Mailing address

City State Zip

Phone:

Email:


- I am the owner or authorized agent of the owner, empowered to submit this application and affirm that the information submitted with this application is correct to the best of my knowledge.
- I further acknowledge that I have read the applicable criteria for review of the land use action I am requesting and understand that I must demonstrate to the City review authority's compliance with these criteria prior to approval of my request.
- By checking this box, I consent to the legally binding terms and conditions of this document and I agree that my electronic signature is the legal equivalent of my manual/handwritten signature on this document.



 Signature of Property Owner

10/30/24

 Date



 Signature of Applicant

10/30/24

 Date

TO BE SUBMITTED WITH THE APPLICATION

To complete the application, attached the following:

1. A site plan – show existing and proposed (if applicable)
2. A copy of the latest officially recorded title transfer instrument (deed, warranty deed, or contract) giving the legal description for properties involved
3. A written statement describing how the proposal meets the criteria for the application type.
4. A preliminary tree removal plan (if applicable)
5. A preliminary site draining and grading plans (partitions and subdivisions)
6. Additional information as required in the Keizer Development Code (application type specific)
7. **After completing, email this form, along with all required application materials to HORNERD@KEIZER.ORG or deliver to Keizer Planning Department. You may call Dina Horner at (503) 856-3442 to pay the application fee.**

HELPFUL LINKS

- [Conditional use information sheet](#)
- [Floodplain additional information](#)
- [Keizer Development Code](#)
- [Master Fee Schedule](#)
- [Partition information sheet](#)
- [Preapplication meeting information](#)
- [Property Line Adjustment information sheet](#)
- [Site plan example](#)
- [Subdivision information sheet](#)
- [Tree removal & replacement plan information](#)
- [Variance \(Minor, Major\) information sheet](#)

FOR OFFICE USE ONLY	
Date submitted:	_____
Date deemed complete:	_____
Amount paid/due:	_____
Received by:	_____